



Preparing Your Children For A Bright Future
Administrator ~ Scott Robertson ~ 937.456.2177
PO Box 367 ~ Eaton, Ohio 45320
Phone 937.456.2177
Fax 937.456.2144
www.ccaeaton.com

Registration Checklist for New Families/Students

Please complete the following forms and documentation which must be returned to the office. After receiving all forms, an interview will be set up to meet the family. Final acceptance will be determined after the interview.

- Birth Certificate:** For all students. A photocopy of the registrant's state certified birth certificate is required.
- Immunization Report:** For all students. A photocopy of the registrant's updated immunizations is required.
- Report Cards:** For 1st – 6th grades. Report cards for the 2 years prior to enrollment.
- Records Request Form:** For all students.
- New Student Information Sheet:** For all students.
- Parent Testimony Statements:** On Parent Commitment Form - for all families.
- Church Recommendation:** Only one per family needed.

Other documentation may be required.

Parental Commitment Statement of Faith

(This page is to be signed and returned to CCA)

Each member of the Board of Directors, each member of the staff of the school, and at least one parent of each family, having accepted Jesus Christ as personal Savior, shall annually subscribe in writing to the following Statement of Faith. Covenant Christian Academy completely subscribes to the full Statement of Faith and Doctrinal Beliefs of Full Gospel Temple.

1. I believe in the one God – the Father, Son, and Holy Spirit. (Genesis 1:1, John 10:30, John 10:37-38)
Parent initials _____
2. I believe that the Old and New Testament Scriptures are infallible due to divine inspiration and contain all truth necessary to faith and Christian living. (2 Timothy 3:16, 2 Peter 1:21)
Parent initials _____
3. I believe that all people are born with fallen natures and are in need of spiritual regeneration, without which they are eternally lost. (Romans 3:19, 23; John 3:16-19, John 5:24, Ephesians 2:8-10, Titus 3:5-6)
Parent initials _____
4. I believe that Jesus Christ, eternally one with the Father, became incarnate by the virgin birth, died for our sins, arose from the dead, ascended into heaven, and shall return again to establish His Kingdom on earth. (Isaiah 7:14; Matthew 1:23; Luke 1:35; Hebrews 4:15, 7:25, 9:12; John 2:11, 11:25; Acts 1:11; Colossians 1:14; Revelation 19:11-16)
Parent initials _____
5. I believe that all who repent and believe in the Lord Jesus Christ are saved from the power of sin, and that by the continuing indwelling of the Holy Spirit, the Christian is enabled to live a Godly life. (2 Peter 1:4, 1 Corinthians 3:16, Romans 8:14-16)
Parent initials _____
6. I believe in the resurrection of both the saved and the lost; those who are saved into eternal life and those who are lost into eternal damnation. (John 5:28-29)
Parent initials _____
7. I believe that the Church of God is composed of all spiritually regenerated persons, called to a life of righteous works, telling others about God's saving grace through Jesus Christ in the power of the Holy Spirit. (Romans 8:9, 1 Corinthians 12:12, Galatians 3:26-28)
Parent initials _____
8. I believe in the creation of people and the universe by the direct act of God. (Genesis 1:1, 1:26-28, 5:1-2)
Parent initials _____

The partnership between Covenant Christian Academy and the parents of CCA students is perhaps the most important element in the total education experience. Therefore, please read the following Commitment and indicate agreement and support by signing and dating this form.

I, as parent/guardian, understand that the Word of God clearly places the responsibility for the education of children on the parents. I am placing my trust in Covenant Christian Academy to help me fulfill this responsibility.

I have made a thorough investigation of the schools' philosophies and policies by reading the Student/Parent Handbook and conversing with school personnel. I pledge to make them my glad-hearted choice for the coming school year.

I agree to support the members of the Covenant Christian Academy faculty, staff, administration and Board of Directors. This support includes showing proper respect to all school personnel.

I understand that attendance at Covenant Christian Academy by my child is a privilege and not a right. This privilege may be forfeited by any student or parent who does not fit into the spirit of the school, regardless of whether or not the student conforms to the specific rules and regulations of the school.

It is our school's intention to always resolve conflicts in a Godly and biblical manner. We utilize a problem-solving policy based upon principles given in Matthew 18:15-16. Any question or complaint is to be handled by the people initially involved. If satisfaction is not attained at this level, then and only then, the problem is to be referred to the next highest level of authority. If, for example, a student has a complaint against a teacher, the proper line to follow is: student ⇒ teacher ⇒ principal ⇒ Board of Directors. The same expectation applies to parents, students or staff members handling problems with one another. Understanding these biblical principles, I agree to try to resolve all school-related conflicts by following this policy.

I agree to meet all of my financial obligations to Covenant Christian Academy, including paying tuition according to the arrangements I have made. I give permission for my child to take part in all school activities, including sports and school-sponsored trips away from the school premises. I agree to absolve the school from liability to my child or me because of any injury incurred at school or during any school activity. I understand that all school trips are part of the curriculum requiring my child to participate.

I agree that my child will uphold the standards of the school, including dress code standards; not using alcohol, drugs, or tobacco; or engaging in any acts of immorality. This Student Code of Conduct is in effect the entire time any student is enrolled as a Covenant Christian Academy. In other words, from the date of enrollment this policy is in effect 24 hours a day, 7 days a week, 365 days a year (24/7/365). This includes all on-campus and off-campus activities. If my child violates this Code of Conduct, I will notify the school administration immediately. If this violation takes place with another student, I will notify the student's parents in accordance with Matthew 18:15-16.

I trust the authority in the school to discipline my child as necessary. I further agree that I will cooperate and discipline my child in the home as needed. (Proverbs 13:24, 19:18, 22:6, 23:13-14, 20:15, 17; Colossians 3:20; Hebrews 12:6).

(Please keep this page for further reference)

I, as parent, now regularly attend a Bible believing church.

I give permission to Covenant Christian Academy to teach all elements of the Statement of Faith to my child. I am willing to support the school in its endeavors to encourage and guide my child in applying those principles to everyday living.

I agree that if I am no longer in a position to honor one or more of the above commitments, the only solution may be for the relationship between my home and Covenant Christian Academy to be terminated. In accordance with the spirit and teachings of God's Word, I commit that the termination of this relationship will be handled in a manner pleasing to our Lord and Savior, Jesus Christ.

I am in agreement with the Statement of Faith and with the Parental Commitment.

I agree to attend the New Family Orientations and my student will accompany me.

I agree that if for any reason, my child, as a new student, does not respond favorably to the school, I will not try to change the school to fit my child's needs, but will withdraw quietly without delay. (A six week period is usually adequate for most new students to adjust to this environment. Students who have not adjusted by the end of twelve weeks are to be withdrawn).

Write a brief statement of your personal relationship with Jesus Christ. You may be asked by the Admission Committee to discuss this in more detail.

Explain how to lead a child to Christ.

(Please sign and date this page and return it to CCA.)

_____ Parent Signature

___/___/___ Date

_____ Printed Name

Student Information

(One per student enrolling. Please sign and date to be returned to CCA)

Applicant's Name _____ Grade Applying For _____

In what activities has the student participated, either at school, church or community?

Has the student received any special honors in school or outside of school? Please explain.

Does the student have any hobbies or special interests? If so, please describe them.

Has the student ever been suspended or expelled from school? Please explain.

Has the student ever repeated a grade? Yes No Grade(s) _____ If the above answer is YES, please explain:

Has the student ever been recommended for tutoring or remedial instruction? _____
If yes, please provide dates and area of remediation along with copies of written evaluations.

Has the student ever been administered psychological, behavioral, or academic testing to determine if they are gifted, have a learning disability, ADD, ADHD, or emotional disorder? _____
If yes, please provide dates, test results, evaluations, IEP reports, etc. This information is not routinely part of the cumulative folder and must be requested by the parent/guardian from the school or person involved in testing. Do you understand that if the student's academic testing reveals a reading or math score below their grade level, further testing may be necessary to complete the application process? Additional fee may be required.

Is the student presently taking any medications for any medical or learning problems? _____
If so, please provide type of medication, dosage and frequency. _____

Is there any additional information that you would like the Admissions Office to be aware of when considering this student for enrollment?

_____ Parent Signature ___/___/___ Date

_____ Printed Name _____ Parent Email

Teacher Recommendation

Applicant's Name _____ Grade Applying For _____

Parent(s) Name(s) _____

Please mail this completed form to: Covenant Christian Academy, PO Box 367, Eaton, OH 45320

TEACHER: The student above has applied for admission to Covenant Christian Academy. Please complete this form and return it, at your earliest convenience. Thank you for your assistance. Please respond to the following categories as they relate to the applicant. Please evaluate the student according to students of the same age.

	POOR 1	2	3	4	EXCELLENT 5
Academic Achievement	0	0	0	0	0
Academic Potential	0	0	0	0	0
Accepting Authority	0	0	0	0	0
Attendance	0	0	0	0	0
Attitude	0	0	0	0	0
Conduct	0	0	0	0	0
Emotional Maturity	0	0	0	0	0
Intellectual Curiosity	0	0	0	0	0
Leadership	0	0	0	0	0
Motivation	0	0	0	0	0
Peer Influence	0	0	0	0	0
Personal Integrity	0	0	0	0	0
Reading Skill/Interest	0	0	0	0	0
Relationships with Adults	0	0	0	0	0
Study Habits	0	0	0	0	0

To your knowledge has the student had a serious disciplinary problem? _____

To your knowledge has the student ever been suspended or expelled from school? _____

Teacher's Name _____ Position _____

School Name _____ School Address _____

Signature _____ Date ____/____/____

Church Recommendation Form

Please give this form to a person in leadership at your church (pastor, youth pastor, Sunday School teacher, etc.). When completed, the recommendation should be mailed to:
Covenant Christian Academy, PO Box 367, Eaton, OH 45320

Applicants Name _____ Grade Applying For _____

Parents Name _____

Family Address _____

Church Attending _____ Address _____

Church Leader: The family has applied for admission to Covenant Christian Academy. As part of the application process for a student entering Kindergarten through grade 6, families are asked to secure a reference in their church. If the family has more than one student applying, please comment on each applicant accordingly. Please complete this form and return it, at your earliest convenience, to the Admissions Coordinator/School Secretary. The admissions process cannot be completed without this form. Thank You.

Would you consider the family regular attenders? _____ How long have the attended? _____

How well do you know the family? _____

How involved is the family in your church's ministry? _____

How do the parents support their children's spiritual development? _____

Please describe the spiritual maturity of the applicant? _____

To your knowledge, has the applicant ever had a serious disciplinary problem? _____

Is there any additional information that you feel would be helpful for us to know regarding this family? _____

Would you recommend this applicant for admission to Covenant Christian Academy? _____

Pastor/Leader Signature ____/____/____ Date

Printed Name

Student Code of Conduct

(Please keep this page for further reference)

The Purpose

The purpose for the Student Code of Conduct is to identify the necessary areas of commitment that a student must accept and follow in order to meet the educational and spiritual goals of Covenant Christian Academy. Each student needs to understand that his and her behavior, attitude and relationship with others add to the quality of the school community and Covenant Christian Academy reputation.

Biblical Expectations

We desire each student to use the Bible as a guide for dealing with life issues and relationships. The qualities of *love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control*, (Galatians 5:22-24) and, *whatever is admirable – if anything is excellent or praiseworthy – think about such things*, (Philippians 4:8) are scriptures for students to use in how they relate to each other and how they make decisions and choices in their lives.

Scripture tells us to stay away from certain behaviors. Students that love Jesus Christ should not participate in these behaviors and remove themselves from any situation if they occur. They include stealing, lying, gossiping, talking bad about someone, making fun of someone, cussing or using bad language, inappropriate public or private display of affection, drinking alcohol, wearing immodest clothing or acting immodestly, and being involved in any activities that do not honor Jesus. (Colossians 3:5-10, Ephesians 5:1-21, Matthew 4:10)

The Bible tells us to obey the laws of our community, the State of Ohio, and the Nation as that obedience means obeying God.

Covenant Christian Academy Expectations

We look forward to each student contributing positively to Covenant Christian Academy, using their gifts, talents and abilities to honor God and to encourage each other to become more like Christ. Our heart's desire is that each student will continue to grow in his or her walk with the Lord and develop a lifestyle that is based on God's truth and principles. School, family and church all play an important role in a student's journey. As a student of Covenant Christian Academy, it is expected that you will attend a Bible-believing church weekly to help you become the Christian God wants you to be. We encourage you, also, to be involved with your church's discipleship programs.

Living a Christ-honoring life means there are certain activities and products that a student needs to recognize are dangerous to your body and mind and not honoring to Christ. Covenant Christian Academy has identified these activities and products so there is a thorough understanding of the standards and expectations for each student. Please read these carefully and be sure you understand.

1. It is dangerous for people to use certain products. Therefore, students are not to use tobacco in any form, drink alcohol beverages, or use drugs that are not prescribed by a

doctor. None of the above items are ever permitted on campus or at any event or activity in any way connected with Covenant Christian Academy. Students are expected not to share or abuse medicines of any kind.

- If a student should be in a situation where tobacco, alcohol, or drugs are present, a student needs to remove her or himself from the situation or the student will be disciplined. It is the student's responsibility to show the desire NOT to be part of these actions or to let others think it is all right to do.
 - If a student is involved with tobacco, alcohol, or drugs, the administration will look at each situation on an individual basis and determine the discipline.
2. Gambling is giving or accepting money or other things as a result of betting. This activity is unacceptable and is viewed as an unwise use of the things God has given us.
 3. Because each person is important and a creation of God, each student is to be sensitive to special needs. Therefore, treating people badly or making fun of them because they have a different skin color, because they are from a different country, because they are a boy or a girl, or because they have a disability, is not acceptable.
 4. Weapons are not to be on school property or brought to a school activity.
 5. Vandalism or violence against property is not allowed.
 6. Students will show proper respect for members of Covenant Christian Academy's faculty, staff and administration.
 7. Students will not threaten to do harm to another person or do anything that will intentionally hurt another person. Students will not do mean things to other students. Students will treat boys and girls with respect. Bullying, either in person or on the internet will not be tolerated.
 8. A student's locker, book bag, and other belongings on school premises can be inspected (Ohio Rev. Code 3313.20)
 9. Students are not allowed to have photos, pictures or magazines that are improper and they are not to give them to anyone else. To guide students, they can ask the question, "Would I show this item to Jesus?"
 10. Being honest is the standard. Students will do their own schoolwork and be sure to give credit to sources when they write papers.
 11. Head phones, MP3 players, ipods, radios, personal CD players, etc. are not allowed on school grounds, school vehicles or when participating in a school sponsored activity off-campus. Personal cell phones are to be turned off and not to be used during the school day without permission from the school office personnel.
 12. It is our school's intention to always resolve conflicts in a Godly and Biblical manner. We solve problems based upon the way scripture tells us in Matthew 18:15-16. Any question or complaint is to be handled by the people initially involved. If the situation isn't worked out between these people, then and only then, the problem is to be taken to the next highest person in charge.
 13. Students are expected to follow the Dress Code explained fully in the Student/Parent Handbook.

(Please keep this page for further reference)

Student Code of Conduct Agreement

(This form must be signed and dated and returned to CCA)

I understand that by signing this document I have read and fully understand my obligation as a student of Covenant Christian Academy to follow this Student Code of Conduct and accept the consequences of disobeying them.

_____ Student Signature ___/___/___ Date

_____ Printed Name

_____ Parent Signature ___/___/___ Date

_____ Printed Name



Authorization for Release of Student Records

(This form is to be taken to the office of the school your child(ren) is currently enrolled in. They will send your child's records to CCA's office.)

Students Name: _____ Last Completed Grade: _____

Birthdate: ___/___/___

I hereby authorize _____ school to release the information relative to the above named student including the following:

- Cumulative (educational)
- Medical (including birth certificate)
- Multi-factored evaluation team report / psychological testing / IEP's
- Other _____

I, the undersigned parent/legal guardian, certify that I am aware that I have the right to review the above questioned records and receive a copy of any material forwarded.

_____ Parent Signature ___/___/___ Date

_____ Printed Name

I certify that the information received will be used only to assist the Covenant Christian Academy and will not be copied for transmission to others without signed parent authorization.

_____ School Representative Signature ___/___/___ Date

_____ Printed Name

Please send the above released reports to:

Covenant Christian Academy
PO Box 367
Eaton, Ohio 45320

Technology Use Guidelines

(Please keep this page for further reference)

Covenant Christian Schools provides students and faculty access to computer networks, Internet, software, E-Mail and wireless computing. It is our belief that these technologies enable students to explore thousands of libraries, and databases throughout the world. These capabilities are provided for three primary purposes.

1. The completion of academic and professional work
2. Enhance the teaching capabilities of faculty and the learning capabilities of students
3. Communication among members of Covenant Christian Academy and with the world beyond our walls

It has not been established as a public access or a public forum. The school has the right to place reasonable restrictions on the material accessed or posted, to require training before material is to be used and to enforce the rules set forth in the school handbook and the laws of the state of Ohio.

While on school campuses, users will be supervised by school faculty and staff. While the Covenant Christian Academy will make every reasonable effort to monitor and supervise activities to ensure they are appropriate educational uses of technology, we cannot guarantee that students will at all times be precluded from material that may not be suitable for their use. It is the responsibility of each user and their parent or guardian to honor the use restrictions of the school and help enforce appropriate use of the school's technology service and on-line access.

By this letter, Covenant Christian Academy is hereby providing notice to all administrators, teachers, staff, volunteers, students, and parents concerning the existence of potentially inappropriate materials so that they can take added precaution when providing students with information over the Internet or other on-line access services. The determination of inappropriate material is subjective in nature, but generally is considered any material that does not have a direct relation to the student's research or day-to-day use of such service. By signing the "Policies and Procedures Agreement Form" as the parent or legal guardian of the student named on that document, the parent or legal guardian is giving approval for their student to utilize these resources for the purpose of his/her educational program at the school. Concurrently, the parent or legal guardian is acknowledging that the student may have access that is not appropriate or related to the educational program. Please be advised that all students must sign the "Policies and Procedures Agreement Form" which acknowledges penalties ranging from suspension/termination of technology use to expulsion and criminal prosecution for violation of district policies and regulations regarding such use. Please read the following carefully before signing.

Student / Staff Use Contract

The district's computer network provides access to the Internet and other related on-line services.

Access may include:

1. Electronic Mail (E-Mail) communication with people all over the world
2. Information and news from a variety of sources and research institutions
3. Public domain and share-ware software of all types
4. Discussion groups on a wide variety of topics
5. Access to many university libraries, Library of Congress
6. Future on-line services/interactive computing technology

Given the type of access that is available through the district's network, material that may not be considered to be of educational value within the context of the school setting may be accessible by students. Covenant Christian Academy has taken reasonable precautions to restrict access to controversial materials. However, on such networks, it is impossible to control all materials. The signatures on the "Policies and Procedures Agreement Form" are binding and indicate that the parties who have signed have read and agree to the terms and conditions and understand their significance.

VIOLETION OF THIS CONTRACT MAY RESULT IN DISCIPLINARY AND/OR LEGAL ACTION.

Student / Staff Use Obligations/Responsibilities

Students are authorized to use the school's on-line services in accordance with user obligations and responsibilities specified below:

1. Students and staff assume full responsibility for their actions while utilizing district technology services, the Internet, or other on-line services. Students shall keep passwords, account numbers, if issued, and/or related privileged information private. Students shall access the system only by utilizing their own password and/or account number.
2. Access to the system shall only be for purposes related to education. Commercial, political, and/or personal use of the district network is strictly prohibited. The district reserves the right to monitor any on-line communications for improper use. Students shall not assume that any communications over the network are private or confidential
3. Users shall not use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law or district policy.
4. Users shall not transmit material that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, national origin, sex, age, disability, religion or political beliefs.
5. Copyrighted material may not be placed on the system without the author's permission. Users may download copyrighted material for their use only. Dissemination of any copyrighted material without the author's permission is strictly prohibited and violation of this is subject to disciplinary action.

6. It shall be considered plagiarism for any user to download material that is not of his/her own creation and then submit that material under his/her own name without proper credit to the author/source.
7. Vandalism will result in the cancellation of privileges and may result in disciplinary and/or criminal action. Vandalism includes, but is not limited to:
 - Uploading/downloading of inappropriate/damaging material
 - Creating computer viruses
 - Malicious attempt to harm or destroy school's equipment, materials, or data of any other user
 - Knowingly attempting to produce a system failure or reduce/impede system performance in any way shape or form
8. Users shall not read other users' mail or files. They shall not attempt to interfere with other users' ability to send or receive electronic mail nor shall they attempt to read, delete, copy, modify, or forge other users' mail
9. Users are expected to keep messages brief and use appropriate language
10. Users shall report any security problems, misuse of the network, and/or inappropriate materials to their teacher or school staff.
11. Any student who is aware of any misuse or infraction of any of the above regulations and does not report it to the teacher or school staff shall be subject to disciplinary action and/or revocation of computer access.

Penalties

Any user who is found to be in violation of any of the aforementioned rules or regulations may be subject to the following:

1. Suspension and/or termination of all network access privileges or use of school's technology
2. Suspension from school and/or expulsion from Covenant Christian Academy
3. Referral to civil law enforcement authorities for criminal prosecution
4. Other legal action, including action to recover civil damages and penalties

Covenant Christian Academy's Technology Policies and Procedures Agreement Form

(This form must be signed and dated and returned to CCA)

I have read and understand Covenant Christian Academy's Technology Acceptable Use Policy. I agree to follow all regulations and guidelines set forth therein.

_____ Student Signature ___/___/___ Date

_____ Printed Name

_____ Parent Signature ___/___/___ Date

_____ Printed Name

**Covenant Christian Academy's
Kindergarten Health Examination Record
To Be Completed By Childs Doctor**

Child's Name: _____ Sex _____ Date of Birth ___/___/___
 Height _____ (%) Weight _____ (%) Blood Pressure _____ / _____

IMMUNIZATIONS

	Basic Series					Boosters	
D-P-T							
TD							
TETANUS							
POLIO							
MEASLES							
MUMPS							
RUBELLA							
HIB							
HEP B							
VARICELLA							
OTHER							

PHYSICAL EXAMINATION

GENERAL APPEARANCE, NUTRITIONAL STATE	REMARKS CONCERNING ABNORMAL FINDINGS
POSTURE	
SKIN	
EYES	
VISION	
EARS	
HEARING	
NOSE	
THROAT (TONSILS)	
MOUTH (TEETH)	
SPEECH	
NECK	

HEART	
LUNGS	
ABDOMEN	
GENITALIA	
HERNIA	
NEUROLOGICAL	
EMOTIONAL	

LABORATORY TESTS (AT DOCTOR'S DISCRETION)

URINALYSIS
HEMOGLOBIN
TUBERCULIN
OTHER

PHYSICIAN'S ASSESSMENT

MEDICATION BEING TAKEN: _____

IS THE CHILD ABLE TO PARTICIPATE FULLY IN THE FOLLOWING:

- CLASSROOM AND ACADEMIC ACTIVITIES YES / NO
- PHYSICAL EDUCATION CLASSES YES / NO
- COMPETITION ATHLETICS YES / NO
- CONTACT AND COLLISION SPORTS YES / NO

IF LIMITATIONS ARE ADVISED, PLEASE SPECIFY THOSE LIMITATIONS:

_____ Physician Signature ____/____/____ Date

_____ Printed Name

_____ Address

_____ Phone

Kindergarten Development Information

(This form must be signed and dated and returned to CCA)

Applicant's Name: _____

The following checklist is designed to help us understand your son or daughter. Please rate your child based on each item using this code:

	Independently	With help	Not at all
Knows full name			
Knows alphabet			
Uses scissors			
Can color or draw			
Can write own name			
Talks readily			
Easy to understand			
Sits through story			
Makes friends easily			
Shares possessions			
Will separate from parent			
Plays independently			
Dresses self			
Uses bathroom by self			

_____ Parent Signature ___/___/___ Date

_____ Printed Name

PERMISSION TO USE CHILD'S PHOTOGRAPH

(This form must be signed and dated and returned to CCA)

I give permission to Covenant Christian Academy to use picture(s) of the below named child on the web site and other publications of Covenant Christian Academy. Regardless of the permission given you must list the child attending CCA. Only one child per form.

Student

Name: _____ DOB: ____/____/____

Parents will not be notified or asked to approve individual pictures before they are used. If at any time you are not satisfied with the picture of your child being used, you must sign another form refusing the school the right to use photographs.

_____ Initial here if you **DO NOT** want your child's picture posted on the web site or other publications of Covenant Christian Academy and please sign below:

Parent/Guardian

Signature: _____ Date: ____/____/____

Printed Name: _____

Covenant Christian Academy Volunteer Form

Dear Parent,

Covenant Christian Academy requires each family to complete at least 20 hours of service per school year. This can be fulfilled in any one or several of the areas listed on this form.

Note that by selecting area #1, you may choose to pay \$100 in lieu of 20 hours of service. As you select your volunteer areas from the list on this page, please use the CODE NUMBERS for your choices, in order of preference.

While all parents are required to participate, the program is “voluntary” in the sense that many parents serve far in excess of 20 hours. Also, parents have a choice to pay \$100 in lieu of the 20 hours of service. The \$100 payment is not tax-deductible.

Student(s) Name: _____, _____, _____

Father’s Name: _____ Phone:(_____) _____ - _____

Mother’s Name: _____ Phone:(_____) _____ - _____

Family Email Address: _____

Using the list that follows, please choose your top three choices for areas to serve your 20 hours volunteer service. Keep in mind that this is 20 hours per family and can be split between parents. Enter the number code in the space provided.

Father’s Choices: 1st _____ 2nd _____ 3rd _____

Mother’s Choices: 1st _____ 2nd _____ 3rd _____

Our family chooses to pay \$100 in lieu of serving our 20 hours. _____ / ____ / ____
Initials date

Volunteer Code Numbers

1. Choose to pay \$100 in lieu of 20 hrs	2. Public relations
3. Hall monitor	4. Field trip aide
5. Coordinate school / class events	6. Chapel aide
7. Prepare food for events	8. Art / crafts aide
9. Set-up / tear-down for events	10. Classroom aide
11. Typing	12. Gym aide

Covenant Christian Academy Financial Commitment Form

I / we agree to pay the tuition according to the following arrangements. My / our payment preference is (initial one of the following):

_____ Pay tuition in full on August 1, 20____.

_____ Pay tuition in two payments. The first payment is due on August 1, 20____ with the second payment due on December 1, 20____.

_____ Pay tuition in (12) monthly payments. The first payment due by August 1, 20____ and the remainder of the payments are due the first of each month.

I / we understand that a charge of \$30 will be assessed to our account if not paid by the first of the month.

I / we understand that if my / our account is 30 days delinquent that the result may be the withdrawal of our student(s) from CCA until the account is current or acceptable arrangements have been made with the Board of Directors.

I / we understand that there will be a \$30 charge for any check returned to the school by the bank.

I / we agree to pay the balance of our account before requesting student records to be released. I / we understand that report cards cannot be released if my / our account is delinquent.

Please indicate payment method by initialing one of the following:

_____ Check

_____ Credit Card

_____ Paypal

By signing this agreement, I am responsible to pay \$_____ to Covenant Christian Academy.

Parent / Guardian Signature: _____ Date: ____/____/____

Parent / Guardian Printed: _____

Student(s) Name(s):

Grade Level Applying For

Emergency Medical Authorization

<p>Student Name: _____ Address: _____ _____ Telephone #: _____</p> <p>PURPOSE: to enable parents and guardians to authorize the provisions of emergency treatment for children who become ill or injured while under school authority, when parents or guardians cannot be reached.</p> <p>Mother's Name: _____ Daytime Phone #: _____ Father's Name: _____ Daytime Phone #: _____</p> <p>If mother or father are not legal guardians please provide that information.</p> <p>Name: _____ Daytime Phone #: _____</p>	<p>Grade of Student: _____ Sex: _____ Date of Birth: ____ / ____ / ____ Teacher: _____ Room # _____</p> <p>Student lives with: <input type="checkbox"/> Father and Mother <input type="checkbox"/> Father Only <input type="checkbox"/> Mother Only <input type="checkbox"/> Other</p> <p>To be certain that the school has enough contacts in case of an emergency, please list two other contacts.</p> <p>Name: _____ Relationship: _____ PH #: _____ Name: _____ Relationship: _____ PH #: _____</p> <p>Please list any other brothers or sisters in this school.</p> <p>_____</p> <p>_____</p>
---	---

I hereby give consent for the following medical care providers and local hospital to be called:

Doctor: _____ PH #: _____
 Dentist: _____ PH #: _____
 Medical Specialist: _____ PH #: _____
 Local Hospital: _____ PH #: _____

In the event reasonable attempts to contact me have been unsuccessful, I hereby give consent for (1) the administration of any treatment deemed necessary by above-name doctor, or, in the event the designated preferred practitioner is not available, by another licensed physician or dentist; and (2) the transfer of the child to any hospital reasonably accessible. This includes, but is not limited to, prevention, recognition, and assessment of athletic injuries, the management, treatment, disposition, and reconditioning of acute athletic injuries, and medical care related to such assessments and treatments.

This authorization does not cover major surgery unless the medical opinions of two other licensed physicians or dentists, concurring in the necessity for such surgery, are obtained prior to the performance of such surgery.

Are there any concerns with your child's medical history including allergies, medication taking, or physical impairments that a physician should be alerted to:

Parent/Guardian Signature: _____ Date: ____ / ____ / ____

Address: _____